

STEELE MEMORIAL UNITED METHODIST CHURCH
733 Shaw Street; Barboursville, West Virginia 25504

Position: MINISTER OF SPIRITUAL FORMATION AND YOUTH MINISTRIES

Job Skills and Qualifications:

- Good communication skills and ability to relate to youth and adults.
- Ability to motivate, counsel, and teach youth and adults.
- Exhibit a passion for leading young people to faith in Jesus Christ and discipleship.
- Strong administrative skills.
- Willing to serve as a “team member” who shares responsibilities and is able to delegate when appropriate.
- A degree in Christian Ministries relevant to the “Description of Responsibilities” preferred (however, significant life-experiences may be considered in lieu of a degree).
- Commitment to professional and personal growth and development.
- Knowledge of group dynamics and listening skills.
- An ability to teach or coach group facilitators.
- Passion and experience with small group disciple ministries.
- Effective communicator and motivator.
- Knowledge of effective teaching models.
- Successful completion of criminal background check and drug screen prior to employment

I. Spiritual Formation

The role of Spiritual Formation will provide dynamic leadership reflecting the Ministry Action Plan at Steele Memorial United Methodist Church.

The Minister of Spiritual Formation will work in partnership with church leaders and church staff to plan and organize new and existing opportunities for spiritual growth and spiritual formation, including development and overseeing small group studies. He / She will work closely with leaders and/or staff to research, design, and implement effective ways to encourage the participation of members and friends (both active and uninvolved) into a discipling program.

II. Youth Ministry

The primary purpose of the Youth Minister position is to build young disciples for Christ by developing and implementing a comprehensive approach to youth ministry (in the areas of group building, worship, discipleship, mission, and outreach) while serving as a spiritual leader and role model. This includes but is not limited to planning, directing, conducting, and evaluating a robust youth ministry, taking into consideration the spiritual, physical, recreational, social and psychological development of youth while sharing Christ with lost and unchurched youth, leading them to faith in Christ, baptism, Church membership, guiding them to grow spiritually, and providing opportunities for their Christian ministry.

Of equal importance is to assist parents or guardians in raising their teenagers to a wholesome maturity.

Contact: Pastor Kevin Lantz
kiplantz@yahoo.com

Church Number: 304 736-4583
Cell: 304 638-4840

See Complete Description of Ministry Position at www.steelememorial.com

Description of Responsibilities:

Spiritual Formation

In partnership with our Spiritual Formation team:

- Design and maintain a system of spiritually gifted teachers or facilitators who mentor and disciple others to progress in their spiritual journey
- Provide teachers and facilitators with orientation and training as well as ongoing leadership training for small group leaders in which they feel cared for and encouraged
- Develop and supervise programs of discipleship for those who may be “Seekers” as well as those who are already Believers
- Consult with ministry team leaders to support a system of spiritual growth for Church members and the community in each stage of life, for Believers and Seekers alike, regardless to which stage they enter into Church activities
- Provide leadership developing a variety of groups that would include discipleship, support groups, ministry teams, and recovery ministries as our context of ministry allows
- Create resources with ministry partners to advertise and promote spiritual formation and small group ministries for the community
- Review and recommend, from a variety of resources, curriculum for spiritual formation and small groups ministries
- Implement a mentoring model for leadership positions within the Spiritual Formation ministry

Youth Minister

Set a vision for youth ministry with a plan to carry out the vision.

1. Set a vision for youth ministry with a plan to carry it out
 - Create a Biblical purpose statement for the youth group including at least these three elements: evangelism, spiritual growth (which includes fellowship, worship and Biblical teaching), and student leadership
 - Teach the vision and purpose statement to volunteers, staff, and student leaders
2. Develop and lead programs according to the vision and purpose of the youth ministry
 - Create outreach programs, activities and events (evangelism)
 - Plan spiritual growth programs, activities and events that include opportunities for youth to worship, fellowship with each other, learn Biblical truths and apply them to their lives (spiritual growth)
 - Plan programs, activities, mission projects, or events, developing students who want to reach out and serve others to reach people with the love of Christ (student leadership)
3. Recruit and train volunteer leaders to help with your vision and purpose
 - Every student should know an adult who is praying, caring and investing in their lives
 - Meet regularly with volunteers and staff
 - Build a team with consistent training, encouraging, and equipping
 - Provide annual training events or conferences for your team

4. Build and maintain relationships with youth, both churched and unchurched
 - Meet regularly with young people from the youth group
 - Befriend unchurched youth, with no strings attached
 - Seek opportunities to engage with youth on their “turf”
5. Build and maintain quality relationships with parents
 - Clearly share your vision with parents so they understand the purpose of the youth ministry
 - Create avenues of consistent contact and communication with parents
 - Become aware of the needs of the parents
6. Network with other youth workers in the community
 - Initiate contact with other youth workers to pray for the community
 - Meet regularly with other youth workers, encouraging each other, sharing ideas and experiences
 - Program or attend area events with other youth ministries
7. Set and oversee the youth ministry budget
 - Set a budget that reflects the values in the vision and purpose of the ministry action plan
 - Be prudent with finances, sticking with the set budget
8. Involve students in the ministry of the church as a whole, supporting and participating in the church’s vision, worship services, and activities

III. General Expectations:

The ministry position would allow opportunities and expectations for preaching and teaching in Sunday worship as well as covering for the Senior Pastor for hospital or home visitation and other pastoral duties when necessary.

This ministry position is considered a full-time salaried position of 40 hours/week, with benefits.

Provide mentor or pastor with a weekly work schedule.

Attend relevant team meetings as directed (by Pastor, Administrative Council, Christian Education, Vision Team, Spiritual Formation, etc.).

Report to Senior Pastor and Church Council

The Staff-Parish Relations Committee and Senior Pastor are responsible for evaluation of job performance

This job description is not intended to include all the details which may become necessary to fulfill the total scope of the ministry position. It is intended to give a brief overview of the basic operations of the position.